

**MINUTES OF THE REGULAR MEETING**  
**City of Aurora General Employees' Retirement Board**

Held Thursday, September 21, 2017  
12100 East Iliff Avenue, Suite 108  
Aurora, CO 80014

**1) 8:00 AM - Meeting Called to Order**

**Roll Call**

Chairperson	David McConico	Present
Legislative Members	Helen DiBartolomeo	Present
	Cliff Haight	Present
	Joe McCleary	Present
	Michelle Reding	Present
	Sue Sandstrom	Present
	Trevor Vaughn	Present
Nonvoting Members	Janice Napper (for Skip Noe, City Manager)	Present
	Jackie Ehmann (for Terri Velasquez, Finance)	Present
	Noel Mink (Human Resources)	Present
	Hans Hernandez (City Attorney)	Present
Staff	Thomas Connell	Present
	Aaron Kahn	Present

Board members welcomed Noel Mink, the Interim Director of Internal Services, to the Board.

**2) Approval of the Minutes**

Michelle Reding corrected the time that the August 24<sup>th</sup> meeting was adjourned. She then moved and Cliff Haight seconded a motion to approve the minutes of the Investment Managers meeting held on August 24, 2017 as amended. The motion passed unanimously.

**3) Treasurer's Report**

Tom Connell reviewed the financial statements and investment performance for July 2017. As of September 19, 2017 the fund was valued at approximately \$459.2 million.

Tom reviewed the results of a recent survey of local public pension plan performance conducted by Denver Water. Of the ten plans, GERP had the best return over the latest 5 years, the second best return over the latest 3 years and ranked 3<sup>rd</sup> over the last year.

**4) Review of Lump Sum Distributions for August**

Eighteen participants received lump sum payments totaling \$55,062.09.

5) **Approval of Retirement Benefits**

Aaron Kahn presented the retirement calculations. Cliff Haight moved and Trevor Vaughn seconded a motion to approve retirement benefits for **Sandra Moss, Anthony Ormsby, Arnold Repoff, Salu Tuilaepa and Donna Vicars-Benjamin**. The motion passed unanimously.

6) **Old Business**

A) **Update on Plan Amendments**

Tom discussed the progress of the two plan amendments under consideration by City Council. The first would apply the actuarial assumptions adopted by the Board earlier this year to the optional payment factors used to calculate benefits starting on January 1, 2018. This amendment was reviewed by the Management and Finance Committee and at Study Session. The ordinance is scheduled for first reading on September 25<sup>th</sup> and final consideration on October 16<sup>th</sup>.

The second proposed amendment, which would remove the restriction that only the latest 10 years can be considered when determining an employee's highest consecutive 36 months of earnings, will be discussed at the Management and Finance Committee meeting on October 25<sup>th</sup>.

B) **Approval of Engagement Letter for GERP's 2017 Financial Audit**

BKD has proposed to use the same team that worked on the 2016 audit: Christopher Telli, Bud Hollenkamp and Lisa Horn. Sue Sandstrom moved and Michelle Reding seconded a motion to accept the audit engagement letter as presented. The motion passed unanimously.

**Public Comments**

There were no public comments.

7) **New Business**

A) **Evaluation for Pension Plan Administrator – Executive Session**

Michelle Reding moved and Joe McCleary seconded a motion to enter executive session to discuss the Pension Plan Administrator's evaluation. The motion passed unanimously. After the executive session, Cliff Haight moved and Joe McCleary seconded a motion to leave executive session. The motion passed unanimously.

Tom Connell told the Board that after serving as plan administrator for almost 22 years, he plans to retire at the end of 2017. He thanked members for their support over the years and expressed pride in what they have been able to accomplish. Tom offered to assist with the recruitment and training of his successor. Board members formed a search committee consisting of Sue Sandstrom, Helen

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DiBartolomeo, Noel Mink, Michelle Reding, Cliff Haight and Janice Napper. Joe McCleary suggested that Tom continue with the evaluation process, as the Board feels that it may be useful.

**8) Report on Travel**

Cliff Haight attended the Public Funds Forum in San Diego. He stated that the conference was very informative, but what struck him most was the poor funded status and outlook for most other defined benefit plans.

**9) Staff Report**

Tom Connell announced that all spots are now filled for the two-part Retirement Ready Workshop on October 10<sup>th</sup> and October 24<sup>th</sup>.

Tom noted that the election for employee representative on the GERP Board is scheduled for October 18<sup>th</sup>.

Tom is continuing his research on IT security.

Tom will be out of the office from September 25<sup>th</sup> through October 3<sup>rd</sup> and will attend meetings with Abbott Capital Management, Cohen & Steers and Smith Graham.

Cliff Haight moved and Michelle Reding seconded a motion to adjourn. The motion passed unanimously.

Meeting Adjourned 9:27 AM  
Minutes Submitted by Aaron D. Kahn

Minutes Approved

David McConico  
Chairperson of the Board

10/19/2017  
Date